

Item	Comments / Action	Who / Date
Hampshire Judo Committee meeting 14 <sup>th</sup> September 2014 held in University of Winchester.		
1	<p><b>Present at meeting</b></p> <p>Peter Blakemore, Lynn Stringer, Val Kelly, Bryan Andrews, Paul Hamilton, Peter Beard</p> <p><b>Apologies for not attending the meeting</b></p> <p>Chris Doherty, Derek Hopkins and Bob Kubath</p>	
	<p>Agenda</p> <p><b>Split Grade</b> – (Review outstanding actions)</p> <ul style="list-style-type: none"> <li>1 - Arrange to visit Fleming Park Leisure Centre (Roland, Paul H and Peter Blakemore) - Roland</li> <li>2 - Licence - Peter</li> <li>3 - Officials - Lynn</li> <li>4 - Referees - Andy</li> <li>5 - Access times to Fleming Park - Roland</li> <li>6 - People to lay mats / check power sockets - Roland</li> </ul> <p><b>Hampshire Gradings</b></p> <ul style="list-style-type: none"> <li>1 - Email from Dave Stanley referees payable to Southern Area</li> <li>2 - Need to review expenses for gradings –</li> <li>3 – Location and dates of Hampshire Gradings in 2015</li> <li>4 – Review of August grading and why it went so well.</li> </ul> <p><b>Other</b></p> <ul style="list-style-type: none"> <li>1 - Update on 2015 dates</li> <li>2 - Feedback on HTCs and moving forward</li> <li>3 - General update on other issues/items from committee members.</li> <li>4 - Review of Finances</li> <li>5 - AOB</li> </ul>	
	<p>Previous minutes reviewed and proposed by Peter and seconded by Lynn that they were accepted with one change.</p> <p>There was an error for HTCs starting 12<sup>th</sup> November, should have been 12<sup>th</sup> October.</p> <p>The only matters arising from the previous meeting were on the subject of the Hampshire Squad and the lack of progress in</p>	

Item	Comments / Action	Who / Date
	getting them to train as a squad. Paul Hamilton to speak with Derek Hopkins to ascertain whether he still wants to and has time to fulfil the role and if so, to come back to the committee with a definite action plan.	
	<p><b>Split Grade –</b></p> <p>We discussed the Split grade event taking place in October.</p> <p>The following actions were outstanding:-</p> <p>1 - Arrange to visit Fleming Park Leisure Centre to finalised details of it's use (Roland, Paul H and Peter Blakemore) – Roland</p> <p><b>2 - Licence – Peter B</b> Paperwork sent off, now need to send cheque to BJA Max 225 entries over the 3 mats – We should aim for a minimum of 150 entries and maybe 2 mats</p> <p>BJA website, still needs to get correct link onto the event.</p> <p><b>3 - Officials – Lynn</b> Have 6 CR and above and 6 Timekeeper/ToC – 12 in totals</p> <p><b>4 - Referees – Andy</b> Kim Tilley to be TD and Val Kelly agreed to be the RIC.</p> <p>Awaiting response from Don to Andy in terms of who else might be available. Currently have 12, but would like more if possible.</p> <p><b>5 - Access times to Fleming Park – Roland</b> Fleming Park have confirmed that we can get to the venue from 7pm</p> <p>FP have provided two rooms to use during the day</p> <p>We can get into the venue from 7:30 am on the Sunday</p> <p>6 - People to lay mats are arranged, couple more people would be good, still need to check power sockets – Roland</p> <p><b>Other</b></p>	<p>Roland – ASAP</p> <p>Peter B</p> <p>Bryan</p> <p>Don</p> <p>Roland</p>

Item	Comments / Action	Who / Date
	At the end of each category, the medals will be presented on the podium.	
	Peter B to speak with Kim about weighing cards	Peter B
	Paul H to bring down the monitors and electronics etc	Paul H
	Bryan to speak with Met Medical to confirm medical cover details	Bryan
	Agreed to fund some Facebook adverts to promote event	Bryan
	Mick Leigh - Barry James send an invite – Bryan	Bryan
	Peter to buy two sets of scales for the weigh in and either get the scales invoiced or pay by credit card	
	Marsden is the supplier	Peter
	We looked at the estimated budget for the event with the purpose of comparing it to the actual costs post event. This will help us to budget more accurately for next years event.	
	Report back to next meeting with actual vs budget	Val
	<u>Budgets</u>	
	<ul style="list-style-type: none"> <li>• £300 for the medical</li> <li>• £931.50 + vat + £20 for the medals (£300 for this event)</li> <li>• £500 for Fleming Park Leisure Centre</li> <li>• Food at £7 per head for a hot buffet – budget for 40 people = £280</li> <li>• £200 for hire of the truck and spread it across different events £50 for this one</li> <li>• £300 - £500 Expenses</li> <li>• Teas and Coffees £100 for the Urn and all the drinks etc</li> <li>• 10% contingency</li> </ul>	
	£3500	
	Need to aim for 200 people @ £15 per person	
	£3000	

Item	Comments / Action	Who / Date
	<p><b>HTCs</b></p> <p>Peter to go back to Lance to look at moving the venue to FP. Rest of 2014 at Solent and then the ones in 2015 at Eastleigh. Starting on 12<sup>th</sup> October.</p> <p>Kyu grades only in attendance split into following categories Red – Yellow, Orange – Green, Blue - Brown</p> <p>Suggested £15 for the team with 5 in a team or £3 for a single player to join a team</p> <p>Peter to speak with Gary Hill about the whereabouts of the John Pont Trophy.</p> <p>Basingstoke and Deane need to get the Hampshire Games trophy.</p> <p>Val to email Lance to look at how we should collect the fees from the previous year to allow us to budget for this coming year.</p> <p>Paul Vella has offered to run the Junior events. To discuss further.</p> <p>Note: Fleming Park JC has offered their mat area for £54 for a Saturday 12:30 + ) or Sunday (11-5:30) to run an event.</p>	<p>Peter B</p> <p>Peter B</p> <p>Paul H</p> <p>Val</p> <p>Peter B</p>
	<p><b>Fleming Park</b></p> <p>Given the recent costs of using the Mountbatten Leisure Centre, we've been looking at an alternate venue, Fleming Park Leisure Centre in Eastleigh.</p> <p>£800 to use Fleming Park no charges for using the hall the evening before from 7:30 – 10:30 (if we only use ½ the hall, we get charged ½ the price)</p> <p>Can have a squash court and function room inclusive of the price for admin or as a warm up area.</p> <p>Reduced from £1400 charged by Mountbatten Centre.</p> <p>Hot food will be available until 2016 when it is refitted. Costs are favourable compared to Mountbatten Centre.</p>	

Item	Comments / Action	Who / Date
	<p>Storage of mats is an issue inside the building until the refurbishment, they will allow a full size container at the back of the fire exit. This can stay there for 2 years until the refit.</p> <p>Need to order a container £2500 – We intend to ask Barry James for the Southern Area to help with a loan for the containers and six trolleys to move the mats.</p> <p>Want a £200 deposit 6 months before the event. There are some cancellation fees if done 14 days prior to the event.</p> <p><b>Following dates are okay</b></p> <p>March 1 - Closed  3<sup>rd</sup> May - Intercounties  19<sup>th</sup> July – Split Grade  20<sup>th</sup> June - Hants Games  4<sup>th</sup> October 2015 - Hampshire Open and SN Open</p> <p>Feb, April, Aug, Oct, AWE/FP/AWE/FP – Lynn to book</p> <p>We could also run the HTC's there, if we choose to and they have availability.</p> <p>It was agreed by all committee members that we should move our events to Fleming Park.</p>	<p><b>Lynn</b></p>
	<p><b>Other Business</b></p> <p>Paul Sexton – Needs to provide the expenses sheets from the Hampshire Open</p> <p>Check on the BJA website, what they suggest paying to Senior Examiners – Paul H.</p> <p>Email to Barry James, Dave Stanley and Chris Doherty about what we specifically need to gain additional Senior Examiners within Hampshire as we have lost John Pont, Keith Adams and Peter Powell. This causes some real succession planning issues for the future for Hampshire Judo.</p> <p>The three examiners that we are looking to become Senior Examiners are:-  Derek 6<sup>th</sup> Dan</p>	<p>Bryan</p> <p>Paul</p> <p>Bryan</p>

Item	Comments / Action	Who / Date
	<p>Paul Jones 3<sup>rd</sup> Dan Gary Evans 3<sup>rd</sup> Dan</p> <p>Peter Beard noted the BJA free to use clubs advertising/marketing tools on the BJA website and that we should urge clubs to take advantage of the new marketing tools.</p> <p>Need to setup a standing order to Tony McGuirk to pay for container hire for equipment storage in Basingstoke.</p> <p>Dave Stanley has sent an email to us requesting that we change certain parts of our Dan gradings including raising the fees that we charge. It was agreed that Bryan would discuss this with Dave and report back on what had been agreed between them.</p>	<p>Val</p> <p>Bryan</p>
	<p><b>Items carried forward</b></p> <ol style="list-style-type: none"> <li>1. Review of Finances (currently £7408.54 in bank)</li> <li>2. Review of expense to be paid</li> </ol>	
	<p><b>Next meeting</b></p> <p>18<sup>th</sup> November - Winchester Student Union</p>	