

ITEM	COMMENTS/ACTION	WHO/DATE
Hampshire Judo Committee meeting 14th March 2019 held in Fleming Park between 19.00 and 21.05		
1	<p>Present at the meeting: Adrian Dove, Derek Hopkins, Andy Grand, Lynn Stringer, Dawn Davies and Sarah Hopkins</p> <p>Apologies for not attending the meeting: Bryan Andrews, Roland Fugh, Paul Vella, Jan Botting, Dave Tooby</p>	
2	<p>AGENDA</p> <ol style="list-style-type: none"> 1. Acceptance of minutes from last meeting 2. Review actions from previous meeting 3. Finance update 4. Review of Hampshire Closed 6th April 2019 5. Mats discussion 6. Report from recent software training 7. Report from last grading 8. Missing laptop 9. AOB 	
3	<p>Minutes from 22nd January 2019 These were agreed by those present to be correct. Proposed by DH and seconded by AG</p> <p>Review of actions from last meeting: <u>Finances</u> – As the Treasurer was not in attendance there was no update available. <u>Marketing for all events</u> – Events for this year’s calendar are now up on our facebook page and AG has asked for them to go on the Southern Area facebook page too. (Dave Stanley) It was requested at the meeting on (22nd) that the information be sent out to all Hampshire clubs to promote within – no update available on this. <u>Competition dates</u> – 2019 have already been agreed and being actioned. 2020 dates are now confirmed and in diaries/calendars. These have also been shared with all committee members as well as a selection of officials. <u>Shiai System</u> - The purchase of necessary equipment was made and made available for the training weekend. The weekend worked well and was well received by invited officials/attendees. AD gave thanks to DH and AG for their work in setting up the training weekend and the purchase of equipment. There will be further notes later regarding further equipment. <u>Online Entries</u> – The online entry system is now in place using the same system as Sussex (Jeremy Luff). It is currently being used for entries for the Hants Closed competition. <u>AOB – Website</u> – SSL/Ownership along with updates were not updated as BA was not present at the meeting. Update</p>	<p>BA/AG</p> <p>AG</p> <p>AG/DH</p> <p>AG</p> <p>BA</p>

	requested for next meeting. See further details later in minutes	
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4	Finances As the Treasurer was not present at the meeting there was no update available	
5	Hampshire Closed AG brought the committee up to date with events. The online entry system is working well. There will be 3 referees being assessed at the competition. There will be enough referees to run 2 mat areas and to cover 3 if we reach the maximum 225 entry level. There will be 1 new timekeeper at the Closed. The Care System will be in place as agreed with Dave Stanley. Pie charts on our facebook page showing the groups of players entering are being well received. Medals and Hants table cloths are with LS – will bring along Weighing scales, blue & white belts are with Osaka – they will bring down to Closed.	AG DH/AG/AD LS AD/DD
6	Mats These need to be removed from Osaka by the end of the month. After discussion with the committee present, it was agreed that the low quality green mats were to be given to local in need Hants Judo clubs. Yellow decent mats could be sold for £25 per sq m and those interested are to collect them. There is no delivery. AWE are possibly interested in some green mats. LS to investigate further. All members were requested to contact AD by 22/3/19 with their requests and/or external clubs interested.	LS by 22/3/19
7	Recent software training The Shiai software training day was well received by attendees from Sussex, Surrey and Hampshire. It was agreed by those committee members present that AG should keep in his possession the following items: 1 x laptop, 1 x printer, 1 x router and 1 x extender – this is a complete Control table set up. It was agreed by those committee members present that LS should keep in her possession 1 x laptop, medals and Hants tablecloths Other equipment which will need a home is: 3 x tv screens/monitors, 2 x laptops for matside tables, 1 x laptop for weighing scales and barcode reader and 1 x router (spare) It was also discussed that a receipt for all equipment borrowed by any Hampshire club MUST BE signed for and if a non-Hampshire club wishes to borrow, a deposit may be charged. DH and AG, have requested to purchase the following items: Wifi extender, router and tv/monitor. The committee voted and all agreed. The budget originally given for the first	

	<p>purchase of equipment for the Shiai system had not been fully used so this will be used for these additional items.</p> <p>Lastly, Insurance for the equipment, does HJA have insurance for their equipment? Can the Treasurer or Secretary look into this and report back.</p>	RF/BA
8	<p>Grading</p> <p>LS reported that the last Dan grading had 6 Dan grades and 14 1st Kyu's in attendance. The session ran very well. As the Treasurer was not in attendance tonight, DH accepted the sum of £361.90 from LS and would pay it into the HJA bank account. A receipt for this money was given to LS.</p>	
9	<p>AOB</p> <p><u>Hampshire Squad</u> - There was no report given on the Squad and progression as PV was absent. Paul had asked for the number of Squad t-shirts that had been left over, they are as follows: 1 x 9/11, 12 x Sm, 10 x Med, 10 x L, 9 x XL and 2 x XXL.</p> <p><u>Website</u> - BA was looking into contacting Lance Wicks to retrieve the HJA domain name as the site is not secure at present. A report is required at next meeting or on receipt of these minutes.</p> <p>The website is really out of date now and needs to be maintained monthly, does this need to be outsourced? Each current committee member has a full work load and isn't available to take this on.</p> <p>DH to speak to BA and be given access to passwords for the website.</p> <p><u>Treasurer</u> - At the last meeting, RF mentioned that he would be standing down in the near future. With the AGM coming up in May, please can there be clarification on this position. If RF is standing down, please can a notification be sent out to the Hampshire clubs inviting applications for a new Treasurer</p> <p><u>Expenses</u> - AG & RF created an expenses sheet for officials and referees to complete. This may be used in the future depending if the new treasurer wishes to do so.</p> <p>It was clarified at the meeting that claims for expenses were now 35 pence per mile. AG & DH proposed and seconded that HJA committee members can claim expenses for travel.</p> <p><u>Committee meetings</u> - AD proposed that for future committee meeting that they held alternatively 1 at Fleming Park and 1 closer to Aldershot, this makes travelling for all parties concerned fair.</p> <p>Should any committee member not be able to attend a set meeting date, they are to submit their report to the Secretary along with their apologies before the meeting date. This will enable their report to be added to the agenda/minutes and be read before the actual meeting, allowing questions (if any) to be posed by committee members.</p> <p><u>HJA Constitution</u> - This was last updated in 2014 and now needs to be reviewed, preferably before the AGM in May.</p> <p><u>AGM</u> - The AGM is due to be held in May 2019. This is to be opened up to all clubs and the information passed onto them as quickly as possible. Any vacancies need to be advertised</p>	<p>BA</p> <p>DH/BA</p> <p>RF/BA</p> <p>BA/RF/PV/DT/ LS/AG/DH/AD</p> <p>BA</p>

	along with the job description to see if any members/parents/guardians of players would like to become a volunteer/committee member.	
10	Meeting closed at 21.05	